

**CITY OF MOUNTAIN VIEW
CLASS SPECIFICATION**

Position Title: Greenskeeper I Greenskeeper II	Job Family: 6
General Classification: Front-Line	Job Grade: 10 14

Definition: To perform a variety of semi-skilled and skilled work in the maintenance of the golf course.

Distinguishing Characteristics:

Greenskeeper I—This is the entry-level class for Greenskeeper series. This class is distinguished from the Greenskeeper II by the performance of more routine tasks and duties assigned to workers in this series. Employees at this level perform more routine duties and typically work as a member of a crew. Greenskeeper I positions typically work under immediate supervision.

Greenskeeper II—This is the full journey-level class in the Greenskeeper series. This class is distinguished from the Greenskeeper I by the assignment of the full-range of duties assigned to this position. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies within the work unit. This position works as a member of a crew and may work and supervise a crew. Greenskeeper IIs are assigned to more complex golf course maintenance assignments. Positions in this class are flexibly staffed and are normally filled by advancement from the Greenskeeper I level.

Examples of Duties: Duties may include, but are not limited to, the following:

1. Operates golf course maintenance equipment, including greens mowers, trim and tee mowers, fairway and rough mowers, aerifiers, topdressers, tractors, sweeper, light dump truck, rototillers and seeders, trenchers.
2. Changes flagstick locations, cups on putting greens.
3. Cuts weeds and brush (using gasoline-powered equipment); trims bunker edges.
4. May operate specialized heavy golf course equipment such as backhoe materials and handling unit spray rigs.
5. May rake bunkers; gather, loads and hauls refuse and cuts vegetation from play areas of golf course.
6. Trims and prunes trees, shrubs and ground cover.

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7. Participates in digging, widening and backfilling trenches and other excavations.
8. Uses general groundskeeping and mechanical tools (such as picks, shovels, hoes, rakes, edgers, saws, hammers, screwdrivers, wrenches, drills).
9. Responsible for the safe operation of the equipment and tools used.
10. Performs routine maintenance and repair of tools and equipment.
11. Performs other duties as assigned.

Minimum Qualifications:

Greenskeeper I:

Knowledge of: Some knowledge of the proper use and care of common hand tools used in golf course maintenance; some knowledge of safe work practices and policies.

Ability to: Safely perform routine manual labor which involves frequent bending, pulling, pushing, lifting and carrying of up to 60 pounds; ability to learn the operation of power tools and equipment and to perform a variety of semi-skilled tasks; requires a level of proficiency in English sufficient to: understand directions and instructions; to be responsive to all manner of safety issues related to the performance of the job and to communicate with others; ability to work effectively as a member of a crew; under direct supervision may handle fertilizers and pesticides. Willingness to work irregular shifts, holidays and weekends; willingness to perform emergency work as required; willingness to wear a uniform; ability to act in a courteous and diplomatic manner with members of the golfing public.

Greenskeeper II:

In addition to the requirements for the Greenskeeper I:

Knowledge of: Knowledge of heavy equipment used in the golf course maintenance field; principles and practices of supervision.

Ability to: Operate heavy equipment used in the golf course maintenance field; ability to supervise and give directions to a crew; ability to handle fertilizers and pesticides.

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Experience and Training Guidelines: Any combination of experience and training will qualify if it provides for the required knowledge and abilities.

Greenskeeper I

Recommended: One year of experience in golf course maintenance work with landfill work experience a plus. Training equivalent to the completion of the 12th grade.

Required Licenses or Certificates: Possession of a valid California Class C driver's license.

Greenskeeper II

Recommended: Two years of experience performing golf course maintenance duties equivalent to the Greenskeeper I position in the City of Mountain View. Experience operating heavy equipment used in golf course maintenance and in supervising a small crew. Training equivalent to the completion of the 12th grade.

Required Licenses or Certificates: Possession of a valid California Class C driver's license. Possession of a California Qualified Pesticide Applicator certificate.

Working Conditions: Must be able to work a flexible schedule including early mornings, weekends and holidays; may perform emergency work as required; must have the physical ability to bend, pull, push, lift and carry up to 60 pounds; preemployment medical and periodic respiratory exams may be required for this classification; must wear a uniform.

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